

# Cyngor Cymuned **Carreghofa** Community Council

**Annual General Meeting of the Council  
to be held on Tuesday 8th December 2020 at 7.00pm  
at Llanymynech Village Hall**

## **A G E N D A**

- 1** To accept apologies for Absence.
- 2** To elect a chairman.
- 3** To elect a vice-chairman
- 4** Minutes of the Annual General Meeting held on 25<sup>th</sup> May 2019
- 5** Matters Arising
- 6** To appoint standing committees, sub committees and working groups and representatives to sit on outside bodies.
- 7** To delegate functional powers to the clerk to act in respect of urgent business arising between meetings
- 8** To adopt the End of Year Financial Statement.
- 9** To review standing orders and model financial regulations
- 10** To review the council's donations policy, council's investment policy, risk assessment document and asset register
- 11** To receive the Annual Report
- 12** To set the date for the next Annual General Meeting – Tuesday 25<sup>th</sup> May 2021

Cyngor Cymuned **Carreghofa** Community Council

**PAPERS FOR THE  
ANNUAL GENERAL MEETING  
OF  
CARREGHOFA COMMUNITY COUNCIL**

**Tuesday 8<sup>th</sup> December 2020**

**Item 4**

## Cyngor Cymuned **Carreghofa** Community Council

### Minutes of the Annual General Meeting held on Tuesday 28<sup>th</sup> May 2019 at Llanymynech Village Hall

Present:

Cllr M. Connell (Chair)  
Cllr C Backshall  
Cllr D Cavill  
Cllr R Dover  
Cllr. F. James,  
Cllr S Morris

In attendance:

County Councillor Arwel Jones  
Michael Donkin – Clerk to the Council

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| <p><b>1 Apologies for Absence:</b><br/>Cllr McCluskey<br/>Cllr Jones</p>  |
| <p><b>2 Election of Chairperson</b><br/>The Clerk asked for nominations for Chairman.</p> <p>Cllr Connell was proposed by Cllr Dover and seconded by Cllr James. There being no other nominations Cllr Connell was confirmed in office.</p>   |
| <p><b>3 Election of Vice-Chairperson</b><br/>Cllr McCluskey was nominated as Vice-Chair - proposed by Cllr Connell, seconded by Cllr Dover. There being no other nominations Cllr McCluskey was confirmed in office.</p>  |
| <p><b>4. Minutes of the Annual General Meeting held on 29<sup>st</sup> May 2018</b><br/>The minutes of the previous AGM were agreed as a correct record; proposed by Cllr McCluskey, seconded by Cllr James.</p>  |
| <p><b>5. Matters Arising</b><br/>None</p>   |
| <p><b>6 To appoint standing committees, sub committees and working groups and representatives to sit on outside bodies.</b></p> <p><u>6.1. Montgomery Council Forum</u><br/>Cllr Connell</p> <p><u>6.2.. Representative on Carreghofa School Governing Body</u><br/>Cllr Dover</p> <p><u>6.3..Ty Gwynt Wind Farm (now the Community Benefit Fund)</u><br/>Cllr Connell</p> <p><u>6.4. One Voice Wales</u><br/>Clerk</p> |

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| <p><u>6.5.. Village Hall</u><br/>Cllr Jones.</p> <p><u>6.6. Burial Board</u><br/>Cllrs Connell, Jones and Morris.</p>   |
| <p><b>7. To delegate functional powers to the clerk to act in respect of urgent business arising between meetings</b><br/>This was proposed by Cllr Connell, seconded by Cllr Dover, and agreed unanimously.</p>  |
| <p><b>8 To receive the End of Year Financial Statement</b><br/>The Financial Statement was received and adoption proposed by Cllr Connell seconded by Cllr Dover and agreed unanimously</p>   |
| <p><b>9 To review standing orders.</b><br/>Standing Orders were reviewed. No change is necessary.</p>   |
| <p><b>10. To review the Council's donations policy, Council's investment policy, risk assessment document and assets register</b><br/>The above documents were reviewed and adopted en bloc. Proposed Cllr James, Seconded Cllr Connell and agreed unanimously.</p> |
| <p><b>11 To receive the Annual Report</b><br/>Council received the Annual Report as set out in the papers for the meeting.</p>  |
| <p><b>12 To set the date for the next Annual General Meeting</b><br/>Tuesday 26<sup>th</sup> May 2020</p>   |

Approved by Council as a correct record:-

Proposed: \_\_\_\_\_

Seconded: \_\_\_\_\_

Signed: \_\_\_\_\_ Chairman

Date: \_\_\_\_\_